



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution	K.SUDHAKAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08832458842
Mobile no.	8985685227
Registered Email	jkcrjyec.seethanagaram@gmail.com
Alternate Email	principal@gdcseethanagaram.ac.in
Address	opp Purushottapatnam road, Seethanagaram mandal, East Godavari Dt, Andhra Pradesh
City/Town	Seethanagaram
State/UT	Andhra Pradesh
Pincode	533287

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	P.Kusuma Kumari
Phone no/Alternate Phone no.	08832458842
Mobile no.	9912328736
Registered Email	kusumasrinivasulu2002@gmail.com
Alternate Email	p.kusumakumari@gdcseethanagaram.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://gdcseethanagaram.ac.in/userfiles/AQAR%20Report-17-18(1).pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdcseethanagaram.ac.in/userfiles/UG%20Acad%20calendar%202018-19_Revised_%20approved80102018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.02	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	08-Jun-2012
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Republic Day	26-Jan-2021 120	110
National Voters day	25-Jan-2021 60	118
Training program for student youth Disaster management and first Aid	05-Oct-2018 360	100
Training program for student youth Disaster management and first Aid	04-Oct-2018 360	100
Training program for student youth Disaster management and first Aid	03-Oct-2018 360	100
Gandhi Jayanthi	02-Oct-2018 60	105
Teachers Day	05-Sep-2018 60	110
Telugu Bashadinostav	29-Aug-2018 60	100
Academic Audit	23-Feb-2019 360	0
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Submission of College data to All India Survey of Higher Education Institutions. 2. Participation in National Institutional Ranking Framework. . 3.The department of NSS conducted World Environment Day and brought awareness on the methods to save environment. 4..Feedback on curriculum and academic environment and other related aspects collected, analysed and reported to Head of the Institution with recommendations for initiation of appropriate activities/measures at various levels. 5.Preparation and adoption of policies, strategic plans and operating procedures for their deployment.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Enhance skill development activities	Trained the students through JKC and enhanced the employable skills
To improve admissions	Conducted Admission campaign
Bridge Course	The Students are exposed to new methods of learning
Remedial Coaching	The slow learners have to cope up with the curriculum and get through the exam. A large number of students came out with pass percentage.
Antiragging and Road Safety Awareness Camp	The Department of Police brought awareness on the Anti-Ragging and Road Safety Measures.
Swachhatha Hi Seva	The College premises is cleaned and saplings are planted.
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
STAFF COUNCIL	15-Jun-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	15-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is affiliated to Adikavi Nannaya University, Rajamahendravaam, we strictly follow the syllabi of curriculum prescribed by our parent university. We plan accordingly our Teaching plans. The College implements the curriculum within the overall framework which is provided by the University. The curriculum is delivered depends on resource potential and institutional goals. Head of the institution distributes curriculum among the concerned department faculty (Heads). After receiving teaching plans of respective faculty, the heads of respective department distribute workload among their departmental faculty. Our institution follows chalk and board teaching method to deliver information among the students. We follow purely lecture method. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive, our faculty delivers the content to the students in much comprehensive manner. Our faculty tries to penetrate the curriculum by running different curricular activities such as seminars, project work, tutorials, assignments, group discussion etc. This will help to understand the curriculum and to gain practical knowledge in the respective subject. To cope up with advanced knowledge we have established ICT hub. We have semester system and we are bound to complete our syllabi within the stipulated time. So that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Project work	6
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Employers. Institution established IQAC in order to ensure and analyse the academic excellence at student and faculty levels. Periodical analysis is made by Academic Council from the following: student performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. Institute collects the feedback physically from stockholders viz. Students, Parents and Teachers on Curriculum which is prescribed by the university. Feedback collected and analysed: The data is analysed and their suggestions are considered and placed before the Academic Audit Committee for discussion and for possible incorporation in the curriculum.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BZC	30	13	13
BSc	MPC	30	10	10
BCom	GENERAL	60	10	10
BA	HEP	60	21	21

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	143	Nil	9	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	3	3	1	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counselled till they have passed the course.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
143	9	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	6	2	2	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
---------------	---	-------------	--

Nil	nil	Nil	nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	71	VI/III	04/04/2019	30/06/2019
BCom	81	VI/III	04/04/2019	30/06/2019
BA	62	VI/III	04/04/2019	30/06/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) system at the Institutional level: Being affiliated to Adikavi Nannaya University, Rajamahendravaram, the college follows the evaluation structure as recommended by the university and hence has limited scope for modifying the evaluation system. At present, semester system for all levels and all faculties has been implemented by the university. Total weightage for external evaluation is 75 and for internal evaluation is 25. The modalities followed for awarding internal marks at undergraduate levels is as follows: Undergraduate level: Mid Exam-1 (15 marks) Assignments/Group Discussions/Seminars (10 marks) Total: 25 marks Mid Exam2 (15 marks) Assignments/Group Discussions/Seminars (10 marks) Total: 25 marks The average of Mid exam 1 and 2 will be considered for internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution follows the academic calendar prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activities are conducted throughout the year. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planned month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution Participated in the Extra- curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by the affiliating university. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Maharashtra time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://gdcseethanagaram.ac.in/userfiles/2_6_1\(1\).pdf](http://gdcseethanagaram.ac.in/userfiles/2_6_1(1).pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
62	BA	HEP	10	8	80%
81	BCom	GENERAL	8	8	100%
71	BSc	MPC	3	3	100%
71	BSc	BZC	4	2	50%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gdcseethanagaram.ac.in/userfiles/2_7_1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	nil	nil	nil	nil	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	nil	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nil	0	nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nil	Nil	Nil	nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	2	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
-------------------------	--	--	--

Nava Nirmana Deeksha at adopted villages	NSS	7	110
International Yoga Day	NSS	8	114
Conducted Vanam-Manam plantation program	NSS	9	30
Teachers Day	NSS	9	110
Training program for student youth Disaster management and first Aid	NSS	3	100
Gramadarshini	NSS	7	50
Republic Day	NSS	9	110
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWATCHH BHARATH	NSS	CAMPUS CLEANING	7	120
AIDS AWARENESS	NSS	AWARENESS PROGRAM, RALLY	3	80
GENDER ISSUE	WOMEN EMPOWERMENT	WOMENS DAY CELEBRATIONS	3	60
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	G.SUDHAKAR, LECTURER IN MATHEMATICS	DISTRICT RESOURCE CENTER	360
FACULTY EXCHANGE	N.VARA KUMARI, LECTURER IN ZOOLOGY	DISTRICT RESOURCE CENTER	360
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nil	nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10015	Nil	191	Nil	10206	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
---------------------	--------------------	---------------------------------------	-----------------------------

nil	nil	nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	36	2	2	0	0	3	2	8	0
Added	0	0	0	0	0	0	0	0	0
Total	36	2	2	0	0	3	2	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.27	0.27	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures for maintaining and utilizing physical, academic and support facilities: 1. Department Head submit their prepared budget for the purchase of items to Planning and Development Committee. 2. Budget is submitted to Principal for sanction. 3. After approval of budget, departmental head ask for three quotations from reputed suppliers. 4. All quotations are cross signed by three members of Planning and Development Committee and opened in presence of committee members and then quotations are handed over to HOD. 5. HOD prepares comparative statement and submits it to the Principal for sanction of purchase order of supplier with lowest quotation. 6. After receipts of all the items in the bills are entered in stock book and bills are submitted for payment to account section. Policies for maintaining and utilizing physical, academic and support facilities: College has formed procedure of maintaining and utilizing physical, academic and support facilities. HOD's of individual department maintain their stock book and it is updated every year, separate stock books are maintained for recurring and non-recurring items. Stock book is maintained for physical and support facilities such as computers, furniture, lab equipments and sports equipments etc. Library: College has Central library. The library in-charge asks for requirements of books to all departmental heads at the beginning of each session. Budgetary provisions for the purchase of books are made. The order for purchase of books is placed after approval from

principal. The stock of library books is maintained in manual accession register. The books are issued to students and record is maintained in issue-return register. The return of books is ensured by issuing no due certificate to students before final examination. The staff is responsible for general maintenance of class rooms, building and ground etc. The responsibility of cleaning of class room and building is given to supporting staff. Repairing and maintenance of class room benches, black boards and fans etc. are done on the basis of as and when required. Sports Equipments: Stock of sports equipments is maintained in stock book of sports department. Director of Physical Education maintain all the physical facilities with help of supporting staff. Sports materials and equipments are purchased after formal approval from principal.

http://gdcseethanagaram.ac.in/userfiles/4_4_2_.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STATE GOVERNMENT SCHOLARSHIPS	122	668666
Financial Support from Other Sources			
a) National	NATIONAL MERIT SCHOLARSHIP	1	10000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course(History)	24/07/2018	17	COLLEGE
BRIDGE COURSE(ECONOMICS)	10/07/2018	5	COLLEGE
BRIDGE COURSE(POLITICAL SCIENCE)	09/07/2018	7	COLLEGE
BRIDGE COURSE(COMMERCE)	04/08/2018	9	COLLEGE
BRIDGE COURSE(TELUGU)	10/07/2018	5	COLLEGE
REMEDIAL COACHING(HISTORY)	06/09/2018	12	College
REMEDIAL COACHING(ECONOMICS)	14/08/2018	22	College
REMEDIAL COACHING(POLITICAL SCIENCE)	01/08/2018	15	College
REMEDIAL COACHING(COMMERCE)	14/08/2018	17	College

REMEDIAL COACHING (TELUGU)	02/08/2018	4	College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
College	45	27	Govt. College (A), Rajahundry	15	14
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	0	0	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	College	20
Singing	College	6

Kabaddi	College	14
Cricket	College	22
Ball badminton	College	10
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 - Activity of Student Council representation of students on academic administrative bodies/committees of the institution Students with academic competencies are nominated as Class representatives and students from Cultural, Sports, N.S.S, and two girl student representatives nominated by the Principal, this is the form of the composition of the Student Council. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various studentoriented activities. They act as mediators between students and teachers to share, discuss and solve their problems. Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Rangoli Competition, Kabaddi, Cricket. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus. Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident and presentable. All these practices show the active engagement of our students in all the activities that can lead them to over all personality development and enhance their communicative and professional skills

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The College follows the Professional Management approach in decentralization and participative management. The Institution enhances the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions. 1.

Management: The Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralisation and participative management. The management endeavours best substantial independence to the Institutions in all area of decision making process. 2.

Administration: Administration is the backbone of the Institution. Institution firmly believes to provide quality education to the society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. 3.

Faculty Members: Faculties maintains the healthy relationship with students, faculties, and community. The faculties are execute the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education. 4. Departments The Primary role of the department is to provide the academic excellence in all activities. The

Departments and Head of the Department are perform their role and responsibilities initiated with the vision and mission of the college. 5. Non Teaching Staff In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives. 6.1.2 Case Study Showing

Decentralisation and Participative Management The Institution has adopted the decentralisation and participative management in the process of academic and administration. The Top management gives generous freedom and flexibility to the Principal together with the academic council to lead all the academic activities of the college. They regularly meet and take necessary steps to formulate and implement the perspective plan of the institution. As part of quality improvement and quality initiative the institution and its concern IQAC and College Development Committee and other statutory Committees continuously work on quality improvement. In the beginning of academic year all faculty

members conduct a meeting and discuss the smooth functioning of the institution. Various committees are constituted and responsibilities are assigned to them. Committee Chairman and members of the committee report to the principal and IQAC about the planning and implementation of the decision. They get the feedback from all the stakeholders of the institution and take steps for further improvements as far as they are within the capacity and recommend the management for further corrective action. The Administrative and academic duties are controlled by the Principal of the Institution. Head of the department works under the guidance of the Principal and Internal Quality Assurance Cell. The

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>As there is no regular librarian, one of the teaching faculty is appointed as Incharge Librarian. Around 8000 books are available. Reference books are made available. Reading Room is made available. The College is located in the heart of the town. it has 10 acres of land with big play ground. it has a computer lab, library, gymnasium, Virtual Class Room, JKC, Wash rooms for boys, girls and the staff, Waiting hall for the boys and girls, staff room, NSS Room, Six Class rooms etc.,</p>
<p>Human Resource Management</p>	<p>Human Resource is the biggest asset to any institution. The students and the staff have been provided a friendly atmosphere. The students are at liberty to express their issues and opinions. Their issues are solved as much as possible. The Staff are allowed to enhance their professional skills etc., by participating in Seminars, FDPs etc.,</p>
<p>Admission of Students</p>	<p>The Admission Committee of our College, comprising our Principal and senior faculty members as well as a few senior non-teaching staff members work tirelessly to ensure fair and hassle-free admission of students. The admissions are made based on the guidelines issued by the University and CCEAP. 78 students were admitted in 2017-18 AY.</p>
<p>Examination and Evaluation</p>	<p>The different departments of the college are required to prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. The pattern and nature of questions and tutorial/practical assignments set by the college are in accordance with the criteria or pattern prescribed by the different boards of study. The recently introduced CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University.</p>
<p>Teaching and Learning</p>	<p>The college has always aimed at effective curriculum delivery through a</p>

	well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System from 2015-16 AY. Teaching plans are based on an academic calendar. Teaching and Learning Process is refined through Student seminars, lecturers, debates, projects etc.,
Curriculum Development	Curriculum development The college does not have the freedom to develop its own curriculum, since it is affiliated to Adikavi Nannaya University, Rajamahendravaram. The curriculum developed by the university has to be followed by all the affiliated colleges without deviations.whose centrally imposed syllabus is required to be followed by all colleges.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION	1	30/11/2018	05/12/2018	420

WORKSHOP ON
CONTENT
DEVELOPMENT
, OER,
MOOCS, MOODLE

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund, AndhraPradeshGroup Life Insurance, Group Insurnace Scheme, Employee Health Insurance	General Provident Fund, AndhraPradeshGroup Life Insurance, Group Insurnace Scheme, Employee Health Insurance	Book Bank.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
P. VENKATESH, MLA OF RAJANAGARAM	49990	Remuneration for Science faculty

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education	Yes	Principal
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Attend Parent - Teacher periodical meetings organized at department level and college level and counsel students for their progress and development.
2. Parents representative actively represent the quality cell.
3. Parents provide feedback offline on the curriculum, administration and other related aspects and interaction with faculty.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Republic Day	26/01/2019	26/01/2019	26/01/2019	110
2019	International Mother Tongue Day	21/02/2019	21/02/2019	21/02/2019	110
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	114
2018	Telugu Bas hadinostav	29/08/2018	29/08/2018	29/08/2018	100
2018	Teachers Day	05/09/2018	05/09/2018	05/09/2018	110
2018	Gandhi Jayanthi	02/10/2018	02/10/2018	02/10/2018	105
2018	Training program for student youth Disaster management and first Aid	03/10/2018	03/10/2018	05/10/2018	100
2019	National Voters day	25/01/2019	25/01/2019	25/01/2019	118

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	08/03/2019	08/03/2019	75	20

Savithri Bhai Pahule Jayanthi - Women Teachers Day	03/01/2019	03/01/2019	70	Nil
---	------------	------------	----	-----

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is situated on the banks of the Godavari River. All its surroundings are covered with mangroves and plantations like banana which help supply fresh air and oxygen. Sufficient fresh ground water is available in the campus. Hazardous waste management The usage of plastic is prohibited in the campus as it is hazardous to the environment. Students are also advised not to use plastic carry bags and other plastic related material to keep the campus pollution free. If any of such hazardous material is found it is collected and buried in the out skirts of the college. On every Saturday from 4 Pm to 5 Pm all the students participate in the clean and green program in the campus. Around the campus very good grown up teak and other forest tree plantation is maintained for the last many years. Every year new saplings are planted with the help of forest and social forest departments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2019	60	International Yoga Day	Discussion on International Yoga day	114
2018	1	1	29/08/2019	60	Telugu Bashadinostav	Discussion on Telugu Bashadinostav	100
2018	1	1	05/09/2018	60	Teachers Day	Teachers day Celebrations	110
2018	1	1	02/10/2018	60	Gandhi Jayanthi	Celebrations of Gandhi Jayanthi	105
2018	1	1	03/10/2018	360	Training program	Training program	100

						for student youth Disaster management and first Aid	
2018	1	1	04/10/2018	360	Training program	Training program for student youth Disaster management and first Aid	100
2018	1	1	05/10/2018	360	Training program	Training program for student youth Disaster management and first Aid	100
2019	1	1	25/01/2019	60	National Voters day	Awareness on Voters Day	118
2019	1	1	26/01/2019	120	Republic Day	Flag hosting and Celebrations of Republic day	110
2019	1	1	07/02/2019	60	Seminar	Importance of Communication Skills	105

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Ethics and Values	09/07/2018	In order to increase Human Values and Professional ethics among the students, the material was supplied to the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Womens Day	08/03/2019	08/03/2019	120
International Yoga Day	21/06/2018	21/06/2018	114
Telugu Bashadinostav	29/08/2018	29/08/2018	100
Teachers Day	05/09/2018	05/09/2018	110
Gandhi Jayanthi	02/10/2019	02/10/2019	105
Training program for student youth Disaster management and first Aid	03/10/2019	05/10/2019	100
National Voters day	25/01/2019	25/01/2019	118
Republic Day	26/01/2019	26/01/2019	110
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation , Rain water Harvesting pits, maintain the campus clean, prohibition of plastic, waste management pits

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 TITLE OF THE PRACTICE: CLEAN CAMPUS AND GREEN CAMPUS Context that required for the initiation of the practice: A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind. Trees help to combat global warming by absorbing carbon dioxide, removing and storing carbon while releasing oxygen back into the air. They also reduce wind speeds and cool the air as they lose moisture and reflect heat upwards from their leaves. It's estimated that trees can reduce the temperature in a city by up to 7°C. Other environmental benefits include the fact they help to prevent flooding and soil erosion, by absorbing thousands of litres of stormwater. It is the responsibility of an educational institution to protect the environment by growing trees for future generations. With this view, the college decided to implement this as best practice with the help of the students and the staff. It is a continuous process and the practice is continued throughout the year. Objectives of the programme: The main objective of the programme is to make the campus clean and green with the help of the students and the staff. At the same time, the students are made aware of environment consciousness. Practice : The students and the staff are made plant the trees. They have to take responsibility of growing trees which they planted. At the same time, the students are made clean the college campus time to time. In this way, the students develop a sense of responsibility towards college and the society. Obstacles: In the beginning, the students and the staff were unwilling to come forward to take responsibility of planting trees and cleaning the campus. But, with the constant motivation and inspiration. Impact of the Practice: The campus has become clean and green with the initiation of the students and the staff. The campus is filled with greenery. Resources Required: Saplings from

forest department, tools for cleaning the campus and support from the students and staff. About the Institution : 1. Name of the Institution : Government Degree College, Seethanagaram 2. Year of Accreditation : 2016 3. Address : Opposite KGNM Trust, Purushothapatnam Road, Seethanagaram, EG Dt, Andhra Pradesh,533287. 4. Grade Awarded by NAAC : B 5. E Mail : jkcrjyec.seethanagaram@gmail.com 6. Contact Person for further :Dr. K. Sudhakar, Principal details 7. Website : www.gdcseethanagaram.ac.in

BEST PRACTICE 2 TITLE OF THE PRACTICE: VALUE BASED EDUCATION AND SOCIAL RESPONSIBILITY Context that required for the initiation of the practice: The primary responsibility of any Higher Educational Institute is not only to inject the prescribed curriculum in to the minds of the students but also to provide Value Based Education and develop Social Responsibility among the students. With this view, Government Degree College, Seethanagaram adopted Value Based Education and Social Responsibility as one of the best practices of the institution. Objectives of the programme: 1. To create leadership development opportunities for students and to foster a commitment to social and civic responsibility 2. To enhance the employability of graduates by providing opportunities to build a strong resume and to explore career goals 3. To promote learning both for students and for community members 4. To play a role in creating capacity in the community to work on complex societal problems

Practice : The students of Government Degree College, Seethanagaram participated in Mega Health Camp conducted by Community Health Centre at Nagarathnam Colony. Around 200 people came to Health Camp for health check up and treatment. The students of the college guided and assisted the people. The students helped the medical personnel in health camp. The students had real life experience as the part of social responsibility. Obstacles: No obstacles were found because the students were enthusiastic in participating in the programme. Impact of the Practice: The students developed a sense of social responsibility. They got self satisfaction by doing selfless service. Resources Required: Students and the staff. About the Institution : 1. Name of the Institution : Government Degree College, Seethanagaram 2. Year of Accreditation : 2016 3. Address : Opposite KGNM Trust, Purushothapatnam Road, Seethanagaram, EG Dt, Andhra Pradesh,533287. 4. Grade Awarded by NAAC : B 5. E Mail : jkcrjyec.seethanagaram@gmail.com 6. Contact Person for further :Dr. K. Sudhakar, Principal details 7. Website : www.gdcseethanagaram.ac.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gdcseethanagaram.ac.in/userfiles/7_2_1_compressed.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS Government Degree College, Seethanagaram was established in 1983-1984 by Government of Andhra Pradesh on the Eastern side of the Holy River the Godavari in East Godavari District. The College is situated in a predominantly rural and educationally backward area and is intended to meet the academic needs of students belonging to Scheduled Castes, Scheduled Tribes and Backward classes. The District Collector, East Godavari certified the same in his certificate dated 4th August, 1998. Perhaps this College had the privilege of having its own building constructed in a very short time with the generous contributions from the public in a sprawling 10 acres of land donated by not less than 120 people of this area, with the sole aim of providing education to the underprivileged youth of this region. Right in front of the famous the then Gowthami Satyagrahashram this College was established. In the pre-independence period this Ashram was visited by Mahatma Gandhiji in 1929 1933. Many people from this area participated in the Independence

Movement. The college, affiliated to Adikavi Nannaya Univerasity, Rajamahendravaram, offers instruction in B.A, B.Com., B.Sc. Courses . The college has a well equipped computer lab, big play ground, gymnasium, virtual class room, JKC, spacious class rooms with sufficient furniture.

Provide the weblink of the institution

[http://gdcseethanagaram.ac.in/userfiles/7_3_1\(3\).pdf](http://gdcseethanagaram.ac.in/userfiles/7_3_1(3).pdf)

8.Future Plans of Actions for Next Academic Year

- The college will conduct parent teacher meeting and the alumni meetings for the betterment of amenities at college.
- Implementation of blended learning through amalgamation of traditional classroom teaching with e-learning.
- Encouraging the staff towards research and to make them attend in FDPs , Seminars and Conferences for professional development.
- Creating eco-friendly campus through imposing a ban on the use of plastics
- Conducting sessions for improving communication skills and soft skills among the students.
- Giving much more importance to extra-curricular activities.
- Enhancing employability skills among the students through Jawahar Knowledge Center.
- Strengthening ICT based teaching.